A Reputation for Excellence
in
Early Childhood Education

Parents had this to say…

... clean & attractive facilities, everything is done with the child's comfort and needs in mind
... excellent communication between home & school
... a very well-rounded program
... pleased with concern shown for each child
... program strong in developing creativity
... marvelous programs and special events
... especially pleased with non-pressured environment and flexibility of schedule
... excellent teaching staff – very professional
... very pleased with the friendly environment
... strong on developing child's self-esteem
... each child treated as a unique individual
... children are taught to respect one another
... especially pleased with attitude toward children – all are made to feel very special
... pleased with emphasis placed on social and emotional growth
... thank you for your care, concern and love
... words cannot express gratitude we feel to the staff at St. Andrew's
... sound educational philosophy; utilizes many community services to enhance curriculum
... we love St. Andrew's –
The environment is crammed with love, caring, and sharing – everything a young child needs to help him/her become a more secure little person. God bless your great service. Wish all kids could experience it.

Licensed by:
PA Department of Education
and
Accredited by:
National Association
for the
Education of Young Children

St. Andrew's Nursery School
2725 Egypt Road
Audubon, PA 19403

ST. ANDREW'S NURSERY SCHOOL

2017-2018

St. Andrew's Nursery School

Established 1972

St. Andrew's Nursery School is a nonprofit organization administered by a school board under the guidance of the Christian Education Committee of St. Andrew's Lutheran Church.

Organization

The school is administered by a Director certified in Early Childhood Education. Each class is under the direction of a certified Teacher, who is assisted by a Teacher Aide. As part of the voluntary cooperative program, parents, grandparents, and/or caregivers may assist in the classroom. This enables the child's learning process to become a family affair, and offers parents an opportunity to see their child interacting with his or her peer group. Since certain responsibilities are assigned to Parent Helpers, they are asked not to bring their younger or older children along with them when assisting in the classroom.

Program

Documented research has shown that two year-olds through five-year-olds learn best through a focused play program. St. Andrew's Nursery School supports this "learning through doing" philosophy. Our activities are conducted in a non-pressured, child-centered environment. Through our excellent pupil-teacher ratio and child-oriented facilities, we are able to offer a program that is varied both in content and implementation. St. Andrew's is licensed by the Pennsylvania Department of Education and accredited by the National Association for the Education of Young Children.

Snack

Parents are responsible for providing a snack and beverage daily for their own child(ren). Water is provided by the school.

Lunch

Parents of children attending full-day classes are responsible for providing lunches for their own child(ren).

Birthday Celebrations

Modest birthday celebrations are encouraged, and scheduled as close to the child's birthday as possible. We celebrate summer birthdays on each child's half birthday.

Transportation

Parents are responsible for their own child's transportation to and from school.

School Bags

St. Andrew's provides a school bag to each newly enrolled student, the cost of which is included in his/her tuition payment. Replacement bags are available for purchase in the School Office.

St. Andrews Nursery School admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, scholarship and loan programs, and athletic or other school-administered programs.

SCHOOL OFFICE 610-666-6153

CLASSROOM 610-666-0426

Call prior to class to report a child's absence

FAX 610-666-6019

standrewsnurseryschool.com

admin@standrewsnurseryschool.com

treasurer@standrewsnurseryschool.com

registrar@standrewsnurseryschool.com

Health

The spread of communicable diseases is minimized if a child is kept home at the onset of any illness.

Since all diseases vary in their symptoms from patient to patient, when in doubt, we feel it is best to prolong the child's absence until his/her health has improved.

The school reserves the right to refuse admission to any child who has a health problem that is a hazard to the class.

Absences

Parents are asked to call the classroom prior to the beginning of school to report a child's absence.
CLASSROOM telephone # - 610-666-0426

MISCELLANEOUS INFORMATION

Clothing

Since the children will experience many forms of activity, we ask that they wear comfortable, washable clothing and footwear appropriate for play, and that all removable attire be marked with the child's name.

Diapers, Wipes and Clothing

Parents of children in the Pre-3 Year-Old class are required to provide diapers and wipes for use by their child during class time. They are also required to provide a change of clothing to be left at school.

Outdoor Play

Weather permitting, the classes make daily use of our outdoor playground. During the colder months, parents are asked to dress children so that they may comfortably enjoy the time outdoors.

Purpose

The purpose of St. Andrew's Nursery School is to provide the older toddlers and preschool children of our community with the opportunity to learn and grow as individuals in a developmentally appropriate environment, and to complement and support the family unit in this process.

Mission

The Mission of St. Andrew's Nursery School is to strive to promote each child's physical, social, emotional, moral, and spiritual development, in order to help the child develop compassion for others, a sense of independence and a positive self-image.

AGE REQUIREMENTS

Pre-3 Year-Old Class	**2 yrs. 7 months by 9/1**
3 Year-Old Classes	**3 by 9/1**
4 Year-Old Classes	**4 by 9/1**
Preschool Plus Class	**5 by 12/1 OR**

have a recommendation from his/her teacher, and be proficient in all areas of 3's progress report at the time of the winter Parent/Teacher conference.

To be eligible for enrollment, a child must be toilet trained before the start of school, with the exception of children in the Pre-3 Year-Old classes. For a child's comfort and safety, he/she should be able to understand basic English. All children are welcome regardless of religious affiliation. A doctor's certificate is required indicating that the child is in good health and has received all immunizations as recommended by the American Academy of Pediatrics.

Upon consultation with parents, the school reserves the right to remove any child whose lack of adjustment proves detrimental to the growth of the child or of the other children.

Calendar

The Parent Orientation Meeting is held the Monday after Labor Day. School begins the following day, and concludes in May.

Inclement Weather

During inclement weather conditions St. Andrew's Nursery School will be closed. All closings will be made at the discretion of the Director. School closing information can be found at **www.cancellations.com** and **www.nbc10.com**. Parent/caregivers will be notified by Class Captains using the Emergency Contact phone list in the event that the school closes early.

Conferences

Conferences are held during November for the 4-Year and Preschool Plus Classes, and during January for the Pre-3 and 3-Year Classes. However, parents are encouraged to communicate with staff members at any time.

Safety

Children are released only to authorized adults; therefore, if any changes are made in a child's transportation arrangements, parents are asked to notify the teacher in writing. Address lists are made available for any parents who wish to set up car pools.

REGISTRATION / TUITION

A **$50 Application Fee** is due at the time of application. This fee is non- refundable, unless classes are filled before a child can be placed.

The first tuition payment (for the month of September), *made payable to St. Andrew's Nursery School*), and a **$20 Activity Fee MUST be received by May 1**.

The remaining tuition payments are made one month in advance (beginning in Sept. and continuing through April) utilizing SMART Tuition Management Services.

Delinquent tuition for any child may necessitate replacement of that child.

There will be no refunds for time lost because of holidays, absence of the child, weather or other emergency closings.

Late Registration Policy
When registration occurs on or after May 1, the first tuition payment is due along with the Application and Activity Fees.
Withdrawal Policy
Two weeks' paid-notice is required when withdrawing a child from the school roster between July 1st and July 31st. A penalty of one month's tuition will be collected from any family withdrawing from August 1st through the end of the school year.
Class Change Policy
No changes in class assignment will be made after the start of school.

Information List – When a call is placed to the School Office, for the purpose of requesting registration information, a child's name is placed on the Information List. Due to limited enrollment, early placement of a child's name on this list greatly increases the likelihood of eventual class assignment.

CLASS SCHEDULES AND MONTHLY TUITION

Pre-3 Year-Olds:

Pre-3 Class	9:00-11:30	T/Th	($183)

Three Year-Olds:

3A Class	9:00-11:30	T/W/Th	($236)
3B Class	9:15-11:45	T/Th	($183)
3C Class	9:00-11:30	M/W/F	($236)

Four Year-Olds:

4A Class	9:00-2:00	M/W/F	($390)*
4A Class	9:00 -12:00	M/W/F	($252)
4B Class	9:15-12:15	M/W/F	($252)

Four and Five Year-Olds (Child must be 5 by 12/1)
Preschool Plus Class 9:00-12:00 Mon- Fri. ($366)

*Includes weekly Spanish lesson